



SC Department of Juvenile Justice
in conjunction with
TEAM ia
Welcome you to SC GFOA!
May 1, 2023



Post Pandemic Improvement Developing Digital Trends: Digital Transformation/Managing the Life Cycle of Contracts

Objectives: Understanding the overall cost of managing contracts and why the need to move to an automated digital contract management process is critical.

Who is TEAM ia



WE ARE

TEAM ia is a progressive technology solutions provider, headquartered in Lexington, South Carolina, and founded in 1995.



TEAM

We strive to deliver our solutions as a TEAM.



ia

We believe our technology gives you an information advantage to drive continued success in your business.

Electronic Document Management and Workflow Solutions

Software Application Development

Infrastructure

Our Key Differentiators



Innovation

TEAM ia owns and manufactures our software. We continually and proactively re-engineer our solutions based on the latest available technology and industry best practices.



Support

We've got your back. When you have questions, rest assured knowing **100% of technical support** is provided in-house by senior engineers with TEAM ia.



Configuration

As the **manufacturer of our software**, we have complete control over the configuration – allowing us to modify, enhance, and build our solution based on our customers' unique and ever-changing business requirements.



Collaboration

We are known for our consultative approach and working in tandem with our customers to facilitate a truly collaborative effort. Take advantage of our **Contracted Discovery and Analysis Phase**, complete with road-mapping, to enable development of a solution that will work for your needs.

***Our Mission:** To provide cost-effective technology solutions that meet and exceed our customers' expectations based on their challenges, with a high level of support*

TEAM ia and SC State-Term EDMS Contract

TEAM ia is represented as a vendor of choice on the SC State Term Contract for EDMS Software and Services, allowing us to offer competitive rates and simplifying the procurement process.

TEAM ia SC State Term Contracts



Electronic Document Management Contract (4400016689)



EMC Storage Area Network Equipment, Software, and Services, and VMWare (4400016509)



IT Temporary Staff Augmentation (4400013483)



Small Software Application Development (4400012765)

We were selected based on the following:



Quality of functionality of our products



Quality of our services and support



Number of State/County/Municipal Government Implementations



Price of our products and services, along with company's financial stability

Hosting Options



ON-PREMISE

VS



CLOUD

It's Your Choice.

TEAM ia offers the flexibility to choose the hosting solution
that best fits your needs.

TEAM ia Integrated Solutions

Harness the **power** of unified technology with TEAM **ia**'s integrated solutions, capable of direct integration with legacy applications across departments.



Automation



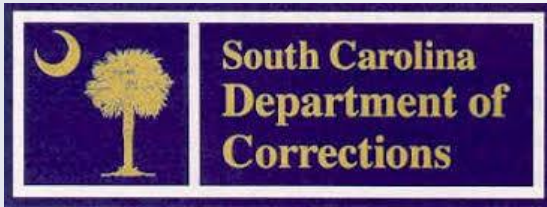
Efficiency



Integration

Some of Our Customers

We understand the importance of a comprehensive content management system. Our solutions have been *tried, tested*, and **proven** within higher education institutions, government offices and healthcare centers.



Overview of TEAM ia Software Solutions

Our Content Management Solutions allow you to automate your business processes from start to finish, with a secure document repository, electronic workflows and eForms, and our innovative Internet Connector portal to facilitate remote access and business continuity.

Content Management

- Scan, Index, Retrieve
- Optical Character Recognition
- Full Text Search
- eForms
- Workflow
- Integration with 3rd Party Solutions
- Retention/LifeCycle Manager
- Internet Connector
- Print and Capture
- SDK API

Outsourced Digitization

- Document Scanning, including
 - Large Format and Drawings
- Pick-up and Return of Documents
- Document Preparation
- Indexing

Custom Application Development

- Parks Reservation and Registration System
- Civil Process Software
- ReadySC Manufacturing Simulation Application
- Tire Training Simulation Application

TEAM ia Solutions Utilized by Government



Contract/Grant Management



HR Lifecycle Management

Onboarding/Offboarding
Personnel Action
VPN Access



Agenda Management



Secure Custom Portal Creator

eForms/Workflow
Digital Signatures



Electronic Document Repository



Outsource Document Conversion



Dell/EMC Storage

Backup/Recovery
Desktops/Laptops



PRESENTATION



Demonstration

The screenshot shows the iaFolder web interface. On the left, a list of drawers is displayed, with '2020-50047 TEAMia Maintenance Renewal' selected. The main area shows the details for this contract:

- Contract Number: 2020-50047
- Entity Name: TEAMia
- Contract Name: Maintenance Renewal
- Amount: 100
- Contract Category: New
- Amendment Number: (blank)
- Parent Contract # (if applicable): (blank)
- Start Date: 03/25/2020
- Expiration Date: 03/26/2020
- Contact Name: (redacted)
- Contact Email Address: (redacted)
- Contract Originator: (redacted)

- Submit and Approve the Contract
- Apply eSignature
- Find Contracts in Progress
- Reminder notifications
- Search Contract Repository
- Reports
- Audit Trail
- Vendor access thru Portal
- Creation of Contract Templates & Clause Library
- Retention Policies
- Ease of Configuration
- SCEIS Integration (Chart of Accounts)

Status	Action
Not Started	*Enter Contract Information
Not Started	*Upload Contract Upload only one contract for this workflow item.
Not Started	*Upload Supporting Documents Multiple supporting documents can be attached if necessary.
Not Started	*View Comments View Comments and Requested Information

The screenshot shows an email notification from TEAMia. The email content is:

TEAMia
innovative answers

Dear Finance Approvers,

A contract has been ready for review for 72 hours.

Please Review this contract: [here](#)

iaFolder System Email